

Volunteer Committee
Chautauqua Lake Association
June 23, 2011 Minutes
CLA Office, Lakewood NY

- I. Vince Horrigan, Committee Chair, called the meeting to order at 9:10AM
- II. The following volunteers attended: Earl Johnson; Pete Brann; Clayton Emick; Evie Davis; Paul Swanson. Chuck Hill, John Hogan, Julie Holland were unable to attend.
- III. The purpose of the meeting was to refine the details of the CLA Neighborhood Partnership Program which is a pilot (test) program of community volunteer partnership with CLA.
- IV. The following neighborhoods and neighborhood coordinators are established and form the initial test of this program:
 1. Lakeside Drive Bemus Point: Vince Horrigan: vhorrigan@stny.rr.com
 2. Woodlawn-Parkway-Victoria: Evie Davis: eviejoy44@hotmail.com
 3. Stow: Clayton Emick: retiredhe@windstream.net
 4. Greenhurst: Pete Brann: brannpn@windstream.net
 5. Oriental Park: John Hogan: jjhogan25@yahoo.com
 6. Colburns-Phillips Mills: Earl Johnson. ejohnson@reahomesearch.com
 7. Irwin Bay-Julie Holland: wardjulie@earthlink.net
- V. The attached CLA neighborhood partnership agreement was agreed upon to be used as our initial agreement defining the responsibilities of CLA and the neighborhood coordinators. Volunteers from the neighborhood will collect shoreline weeds and collect them into selected pick up points for CLA to pick up and dispose of. Neighborhood coordinators will call the CLA office at 763-8602 to coordinate pick up day and location. Fax agreement to 763-8665 or email to Virginia@chautauqualake.org
- VI. Each neighborhood coordinator agrees to:
 - A. Identify a key point of contact to coordinate CLA shoreline clean-up needs, activities, schedules, and communications
 - B. Facilitate CLA fundraising, marketing, and education in individual communities around the lake.
 - C. Support CLA funding requests to local village, town, county and State Government agencies.
- VII. The meeting was adjourned at 10 AM.

Respectfully submitted
Vince Horrigan

CLA Neighborhood Partnership Agreement
June 23, 2011

1. CLA Neighborhood: _____

2. Neighborhood Coordinator: _____

3. Neighborhood participants:
 - a.
 - b.
 - c.
 - d.
 - e.

4. We agree to the following volunteer neighborhood activities in support of shoreline maintenance:
 - a. Rake up weeds to collection point located at _____
 - b. Solicit donations from neighborhood participants with the goal of 100% participation.
 - c. Contact CLA for shoreline debris pick up at 763-8602. Advise CLA of Lake Weed vegetation build-up. email : Virginia@chautauqualake.org
 - d. Maintain the communication channel between the neighborhood and CLA.
 - e. Serve as advocate to local community and local government for CLA funding support.

5. CLA agrees to the following:
 - a. Post schedule of neighborhood CLA operations on our website: www.chautauqualake.org
 - b. Coordinate with the neighborhood volunteer contact to respond to neighborhood needs and requests within our ability to do so subject to resource availability.
 - c. Collect volunteer contact input to open lines of communications and improve the partnership between CLA and our lake customers.
 - d. Ensure all financial donors are thanked for the contributions in a timely fashion.

Neighborhood Coordinator

Paul Swanson,
CLA Executive Director